

Employer
SAKO BRNO A.S.

Project
Modernization of WtE Plant SAKO Brno

Date
July 2024

PART III, APPENDIX B1

PROJECT ORGANISATION



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1. EMPLOYERS PROJECT ORGANISATION

The Employer will engage an Owner's Engineer for the project execution. The Employer's appointed project manager will act as the Employer's representative in all contractual matters with the Contractor from Contract signing to final approved testing, completion and handover.

The project organisation will include support from professionals and specialists in operations, processes and process equipment and electrical and control systems to ensure that quality criteria are met. The Employer's representatives from operation and maintenance will have strong influence on the project.

The Employer will be an active participant in the development and execution of the project and all supplies included therein. This is to ensure proper technical and operational solutions within the framework set out for time schedules and economy.

The overall project organisation, including the Contractor, is shown in the following page.

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The Employer takes for granted that it is of utmost importance that the collaboration between the Employer and the contractor involved is close and based on common solutions and planning which requires mutual trust and willingness to collaborate.

At contract signing, the Employer's project organisation and the overall project organisation will be detailed.

If no other arrangement is made, all inquiries shall go through the Employer's Project Manager:

Project Manager: Pavel Slezák
Telephone: +420 734 144 001
E-mail: pavel.slezak

Address:

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2. CONTRACTOR'S PROJECT ORGANISATION

2.1 Contractor's Project Representatives

The Contractor's representative shall be approved by the Employer and appointed by the time of entering into the Contract. The representative shall be authorised to sign for and to represent the Contractor in all matters related to the Contract.

2.2 Contractor's Organisation

The Contractor's organisation plan shall show the relation between the Contractor's project organisation, the top management of his company, his Subcontractors and the Employer's parent project organisation. The Employer shall approve the Contractor's key personnel. Contractor's key personnel include, but is not necessarily restricted to, the Contractor's designated representative at any time, project manager, site manager, commissioning manager, senior quality assurance and HSE personnel. Key personnel may not be demobilised or replaced without the consent of the Employer.

The Contractor's project manager and his staff shall have sufficient experience from similar projects or operations. The Contractor must be able to substantiate that he previously has been managing and performing similar works.

The organisation plan shall at any time be updated in accordance with possible modifications. An updated organisation chart shall be included in the Monthly Status report.

The Employer's approval of the Contractor's organisation does not release the Contractor from the full responsibility as to the competence and capacity of his organisation and his Subcontractors.

The staff of the Contractor shall be familiar with and fully qualified to undertake the actual works to be carried out by each staff member.

Should the Contractor's personnel behave culpable or the Employer finds that the personnel is not capable of performing the assigned work, the Employer has the right to demand the personnel in question removed from the assignment. The Contractor shall cover costs related to such removal.

The Contractor shall appoint a project manager with authority to enter into binding agreements on behalf of the Contractor. Should the Contractor be a consortium, the Contractor shall appoint one superior project manager with corresponding authority. The project manager shall be approved by the Employer.

The Contractor's project manager shall have the necessary number of employees, tools, and other means of production facilities available.

The Contractor's project manager is responsible for ensuring no misunderstandings or shortcomings in the execution of the Contract Object due to language and/or semantics.

The Contractor shall appoint a HSE manager for the design phase and the construction/erection/commissioning phase.

The Contractor shall appoint one site manager. This person shall take on the Contractor's responsibility on the site and shall be present on the site during the complete erection period, and be substituted in periods where he is not present at the site. The site manager shall have the authority to act on behalf of the Contractor.

Similarly, the Contractor shall appoint a commissioning manager. This person shall during the commissioning of the Line take on the Contractor's responsibility on the site and shall be present on the site until Preliminary Takeover, and be substituted in periods where he is not present at the site. The commissioning manager shall have the authority to act on behalf of the Contractor.

The Contractor shall coordinate the Work of his project and erection personnel conducting Contract Object.

The Contractor has the full responsibility for compliance with the stipulations and regulations issued by the Authorities for his Works.

If the Contractor wants to replace key staff during the project period, this must be discussed with and approved by the Employer.

2.3 Subcontractors

The Contractor shall for all his Subcontractors provide the following information:

- The name and office address of the Subcontractor.
- The extent of Works.

2.4 Contractor's responsibility for his Subcontractors

When using Subcontractors, the Contractor shall at all time ensure that any requirements by Legal regulation are considered, in particular for hired labour.